

Alexandria Community Policy and Management Team

4850 Mark Center Drive Alexandria, Virginia 22311

Phone: (703) 746-5872

Meghan McGrane, Chair
Office of Management & Budget

Greta Rosenzweig, Vice-Chair
Social Services

Christopher Bishop
Private Provider

Felicia Simmons
Health Department

Tricia Bassing
Community Services Board

Carla Oliver
Family Support Partner

Mike Mackey
Court Service Unit

Erin Stone
ACPS- Special Education

Nathan Shultz
Parent Representative

"Where families are families and not 'cases'!"

February 28, 2024 - Meeting Minutes

Members present: Meghan McGrane, Tricia Bassing, Felicia Simmons, Erin Stone, Greta Rosenzweig, Carla Oliver

Members joining via Zoom: Christopher Bishop, Mike Mackey

Staff/Others present: Richard Orah, Sharon Minter, PJ Gingrey, Barbara Paulson

Staff/Others joining via Zoom: Linda Odell

Meeting called to order at 2:05pm by Chair, M. McGrane

Quorum present.

I. Welcome and Introductions

II. Public Comments: No requests received from the public to make comments.

III. Minutes of the January 24, 2024 meeting reviewed. Motion to accept minutes made by M. Mackey, seconded by T. Bassing. No additional discussion. Motion passed.

IV. Fiscal Reporting & Program Review

- **Finance Reports** – Presented by R. Orah. CSA FY24 allocation is \$8.1M. YTD expenditure is \$4M, reflecting 42% of the allocation currently spent. YTD local match for expenditures is \$2.1M. YTD refunds to CSA are \$12K. FY24 expenditures billed to Medicaid, through October, are \$114K with \$65K in local match required. YTD expenditure billed to IV-E is \$260K with no local match required.
- **CSA Reports** – Presented by PJ Gingrey. FY24 IEP Wrap allocation is \$90,989 with \$57K encumbered to date. FY24 Protected funds allocation is \$201,836 with \$52K encumbered thus far.
 - FAPT continued to hear children/youth requests every week, in hybrid format, utilizing the MS Teams platform. Any technical issues encountered were effectively managed. During the month of January, the FAPT team reviewed 24 children/youth requests as follows: 13-Foster Care, 0-Foster Care Prevention, 1-Protected Funding, 2-IEP Wrap Funding request, 8-Congregate Care.
 - Congregate care detail: 6-Parental Agreement youth & 2-Child Welfare youth

V. Discussion Items

A. NOVA CSA Symposium & CPMT Roundtable

- S. Minter reminded members of this upcoming event on March 13, 2024 and encouraged them to register even if only planning to attend the Roundtable discussion.
- This event fulfills a training requirement for CPMT/FAPT members and case workers.

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B. FY 25-26 VJCCCA Grant Application

- L. Odell provided new members with a brief orientation about the VJCCCA grant.
- The grant must be renewed and approved every two years.
- Grant currently focuses on court service programmatic offerings. Suggestion made to add information, if possible, about the groups that CSB is operating as part of the grant's service offerings.
- M. McGrane will sign letter accompanying grant submission on behalf of the ACPMT.
- Motion to approve grant submission made by T. Bassing, seconded by G. Rosenzweig. No additional discussion. Motion passed.

C. Document Approvals

- ACPMT By-Laws amended to reflect the voting power of the Family Support Partner representative on the team.
- Motion to accept amendment to the By-Laws made by C. Oliver, seconded by T. Bassing. No additional discussion. Motion passed.
- CSA Mission, Vision & Values document reviewed and discussed.
- Recommendation made to revise statement #2 in the "Values" section.
- Motion made to accept the document with said revision made to statement #2 made by E. Stone, seconded by F. Simmons. No additional discussion. Motion passed.

D. City Council Appointment

- The Alexandria City Council appointed Mr. Nathan Shultz to serve as the Parent Representative to the ACPMT.
- Mr. Shultz will attend his first meeting after completion of the required documents.
- S. Minter will contact Mr. Shultz to provide orientation to CSA and the duties of the ACPMT.

E. Joint ACPMT-FAPT Meeting

- Discussion of focus areas for meeting.
- Plan to respond to any questions FAPT members may have around policy or procedures.
- Expectations for both teams.
- Operational aspects of FAPT and impact on families.
- Meeting will be structured.
- S. Minter will share the focus areas with and extend the invitation to the FAPT members.

F. FY24 CSA Audit

- Alexandria CSA onsite audit to commence in the last quarter of FY24.
- Workgroups continue to meet on their individual sections.
- CSA staff is compiling the supplemental pieces to accompany the workbook.

G. Office of Children's Services (OCS) News

- OCS Executive Director, Scott Reiner, informed that, based on what the state office is seeing, localities can expect to see a 10-12% increase in local costs for CSA expenditures.
- The team is encouraged to monitor the progress of HB27 and SB39 which relates to KinGap funding and maintenance payments to relatives. These payments are to be DSS-funded, not CSA, and a new budget line will be created in DSS for these payments.
- Change in residency requirement with regard to the transfer of Private Day IEP cases from one locality to another.
- The change will eliminate the current 30-day window for the transferring locality to continue paying for services and will instead be effective the day the family moves to the receiving locality who will immediately assume responsibility for payment of services.

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- VI. Adjournment:** With no further items to be discussed, a motion was made to adjourn the meeting at 3:53pm.